

**TRUMBULL COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES**

Date: October 10, 2023

Place:

Time: 12:00 P.M.

**Trumbull County Emergency Management Office
640 N. River Road, N.W., Suite B
Warren, OH 44483**

The meeting was called to order by Chairman, Rebecca Whitman at 12:00 P.M. with the Pledge of Allegiance. Rebecca Whitman welcomed everyone to the regular quarterly meeting. Those in attendance included eight (16) members and one (2) guests. William Romeo, ODNR & Michelle Sowers, OEMA

*Introduction of all committee members conducted

PREVIOUS MEETING MINUTES:

- Rebecca Whitman asked if there were any additions or corrections to the minutes of the April 11, 2023 meeting as presented. Director Hickey advised that there was one correction to the original minutes. The cost of the Chlorine Kit for the TCHMRT was \$ 3,055.56, not \$2,800.00 that was originally approved at the April 11, 2023 meeting.

MOTION: Gerald King made a motion to approve the minutes of the April 11, 2023 meeting, with the recommended corrections.

Grant Taylor seconded the motion.

For 16 Against 0 Abstain 0

ITEMS DISCUSSED WERE AS FOLLOWS:

- **FINANCIAL:**

John Hickey reported that the Balance of Funds in the (030) LEPC Account as of this date, was **\$51,340.56**.

- a. Purchased Chlorine Emergency Response Kit for \$3,055.56 from US. Safety Gear.
- b. Received and deposited grant check in the amount of \$8,400.00 from the HMEP Hazardous Materials Technician Class Grant. Total amount of the class was \$10,500.00
- c. Paid Thomas Domes \$2,600.00 for Tier 2 reporting and data entry.
- d. Paid April 11, 2023 LEPC meeting lunch invoice from Sweets & Eats in the amount of \$ 152.50.
- e. Transfer of \$20,000.00 administrative fee to the Trumbull County EMA account (023) to occur in October.

MOTION: Kristen Gallagher made a motion to accept the financial report as presented by EMA Director Hickey

Chuck Sexton seconded the motion.

For 16 Against 0 Abstain 0

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- **GUEST SPEAKER / PROGRAM:**

None

- **CHEMICAL PLAN “Annex O” :**

- Motion to approve the “No Change” status in Annex”O” chemical plan for the Trumbull County Emergency Operations Plan for 2023.

MOTION: Bill Colletta made a motion to approve the “No Change” resolution for Annex “O” for the Trumbull County Emergency Operations Plan for 2023. Resolution to be forwarded to Ohio SERC and Ohio EMA.

Chuck Sexton seconded the motion.

For 16

Against 0

Abstain

0

- **HAZARDOUS MATERIALS RESPONSE TEAM (TCHMRT):**

- Written report submitted.
- Current HazMat Account (072) Balance \$84,870.35
- Pay per call for TCHMRT members is being formulated, with the goal of being in place starting January 2024.

- **OHIO EPA/Spill Report:**

- Provided an update of current status of the Ohio EPA at the East Palestine train derailment site.
- Advised the Ohio EPA is short investigators/inspectors, including in Northeast Ohio region.
- Promoted the November 3rd & 4th 2023 regional HazMat conference in Solon. It is open to all disciplines.
- Discussion was held about HazMat teams and first responders training more often. The concern is that these teams use specialized equipment, and if you do not train with the equipment regularly, you are putting your members and community at risk.

- **OLD BUSINESS:**

- Discuss the 2024 LEPC Functional Exercise at LG Chem in Lordstown in spring of 2024.
- Will discuss LEPC enforcement officer at the January 2024 meeting.
- Shara Taylor is still working on bylaws update. Was unable to attend today’s meeting to provide status update ,will provide brief at the January 2024 meeting.

- **NEW BUSINESS:**

- Accept motion to accept the 2023 Ohio LEPC/SERC grant in the amount of \$28,411.00. This grant is what the TCLEPC operates off of, and provides hazmat training funds for Trumbull County first responders.

MOTION: Jennifer Jones made the motion to accept the 2023 LEPC/SERC grant in the amount of \$28,411.00

Kurt Kollar seconded the motion.

For 16 Against 0 Abstain 0

- Director Hickey reported that the State of Ohio SERC LEPC Compliance Report and LEPC Financial Report have been submitted for this FY2022.

- **ANNOUNCEMENTS:**

None at this time

- **GOOD OF THE ORDER:**

Nominations and elections for Chairman vice chairman and secretary will be held at the January 2024 meeting.

- **ADJOURNMENT:**

**MOTION: Kristen Gallagher made a motion to adjourn.
Thomas Domes seconded the motion**

For 16 Against 0 Abstain 0

Meeting Adjourned at 1:08 P.M

The next meeting(s) will be:

January 9, 2024

April 9, 2024

July 9, 2024

October 8, 2024

**at the EMA Office located at 640 N. River Road, N.W., Suite B, Warren,
OH 44483.**

JEH

October 11, 2023

